

POSITION APPLIED FOR	EXPECTED WAGES
	DATE AVAILABLE

**APPLICATION FOR EMPLOYMENT** PLEASE PRINT OR TYPE

SURNAME	FIRST	MIDDLE	TELEPHONE
ADDRESS	STREET	CITY	PROVINCE
			POSTAL CODE

ARE YOU LEGALLY ELIGIBLE TO WORK IN CANADA      YES     NO

**EDUCATION RECORD**

	SCHOOL NAME	SUBJECT	DIPLOMA / DEGREE AWARDED
HIGH SCHOOL			YES <input type="checkbox"/> NO <input type="checkbox"/> TITLE:
BUSINESS TRADE OR TECHNICAL SCHOOL			YES <input type="checkbox"/> NO <input type="checkbox"/> TITLE:
COMMUNITY COLLEGE			YES <input type="checkbox"/> NO <input type="checkbox"/> TITLE:
UNIVERSITY			YES <input type="checkbox"/> NO <input type="checkbox"/> TITLE:

ADDITIONAL COURSES, SEMINARS, WORKSHOPS \_\_\_\_\_

DESCRIBE ANY OF YOUR WORK RELATED SKILLS, EXPERIENCE, OR TRAINING THAT IS RELATED TO THE POSITION BEING APPLIED FOR.

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**EMPLOYMENT RECORD (MOST RECENT EMPLOYER FIRST)**

COMPANY NAME	FROM	LAST SALARY	JOB TITLE
ADDRESS	TO	\$	DUTIES, RESPONSIBILITIES
REASON FOR LEAVING	TYPE OF BUSINESS		
	SUPERVISOR		
COMPANY NAME	FROM	LAST SALARY	JOB TITLE
ADDRESS	TO	\$	DUTIES, RESPONSIBILITIES
REASON FOR LEAVING	TYPE OF BUSINESS		
	SUPERVISOR		
COMPANY NAME	FROM	LAST SALARY	JOB TITLE
ADDRESS	TO	\$	DUTIES, RESPONSIBILITIES
REASON FOR LEAVING	TYPE OF BUSINESS		
	SUPERVISOR		
COMPANY NAME	FROM	LAST SALARY	JOB TITLE
ADDRESS	TO	\$	DUTIES, RESPONSIBILITIES
REASON FOR LEAVING	TYPE OF BUSINESS		
	SUPERVISOR		

HAVE YOU EVER BEEN EMPLOYED BY THIS COMPANY BEFORE? YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES _____ FROM TO	WHAT SOURCE REFERRED YOU TO THIS COMPANY?
WHAT WAS YOUR POSITION? (WHEN YOU LEFT)	WILL YOU WORK SHIFT WORK? YES <input type="checkbox"/> NO <input type="checkbox"/>
MAY WE CONTACT YOUR PRESENT EMPLOYER? YES <input type="checkbox"/> NO <input type="checkbox"/>	ARE YOU WILLING TO RELOCATE? ANSWER ONLY IF JOB RELATED. YES <input type="checkbox"/> NO <input type="checkbox"/> PREFERRED LOCATIONS _____

**OUTSIDE HOBBIES AND INTERESTS, SERVICE CLUBS OR PROFESSIONAL ASSOCIATIONS: (DO NOT LIST CLUBS OR ORGANIZATIONS OF A RELIGIOUS, RACIAL, POLITICAL CHARACTER.)**

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REFERENCES			OFFICE USE ONLY
LIST TWO PERSONS TO WHOM WE MAY REFER (NOT RELATIVES OR PREVIOUS EMPLOYERS)			
NAME	ADDRESS	TELEPHONE	
OCCUPATION			
NAME	ADDRESS	TELEPHONE	
OCCUPATION			

I HEREBY DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND COMPLETE TO MY KNOWLEDGE.  
 I UNDERSTAND THAT A FALSE STATEMENT MAY DISQUALIFY ME FROM EMPLOYMENT, OR CAUSE MY DISMISSAL.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

FOR OFFICE USE ONLY
COMMENTS <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
INTERVIEWER

THIS SECTION IS TO BE COMPLETED ONLY IF APPLICANT HAS BEEN HIRED	
IN CASE OF EMERGENCY NOTIFY. NAME	
ADDRESS	TELEPHONE
FAMILY DOCTOR	TELEPHONE

DATE HIRED	DEPARTMENT	STARTING DATE	REG. HOUR	POSITION	DATE EMPLOYMENT COMMENCED